

# STARTING REMINDER PRO AUTOMATICALLY

## Using Windows Task Scheduler

**This ensures Reminder Pro runs in the background every time Windows starts, so alerts never stop.**

## STEP 1 – OPEN TASK SCHEDULER

1. Press **Windows Key + R**
2. Type:
3. Code
4. taskschd.msc
5. Press **Enter**

## STEP 2 – CREATE A NEW TASK

1. Click **Create Task...**
2. *(Do NOT choose “Create Basic Task”)*

Fill in the following:

- **Name:** Reminder Pro Startup
- **Run only when user is logged on**
- **Run with highest privileges**

## STEP 3 – SET THE TRIGGER

1. Go to the **Triggers** tab
2. Click **New...**
3. Begin the task: **At log on**
4. Select: **Any user**
5. Click **OK**

## STEP 4 – SET THE ACTION

1. Go to the **Actions** tab
2. Click **New...**
3. Action: **Start a program**

**This is the step where most people make mistakes.**

**There are two paths, and they are NOT the same.**

## **IMPORTANT – THE TWO PATHS**

### **A. Program/script – MUST include quotes**

This field points to the actual Reminder Pro **EXE file**.

Because the file name contains spaces, Windows requires quotes.

**Copy this EXACTLY:**

#### **Code Path**

**"C:\Users\YOURNAME\AppData\Local\Programs\my-reminder-app\Reminder Pro.exe"**

**Keep the quotes**

**Replace YOURNAME**

**No extra spaces**

### **B. Start in – MUST NOT include quotes**

This field points to the **folder**, not the file.

Folders do NOT need quotes.

**Copy this EXACTLY:**

**Code**

**C:\Users\YOURNAME\AppData\Local\Programs\my-reminder-app**

**No quotes**

**Replace YOURNAME**

# HOW TO FIND YOURNAME (BEGINNER-FRIENDLY)

1. Press **Windows Key + E**
2. Click **This PC**
3. Open **Local Disk (C:)**
4. Open **Users**
5. Look for the folder with your name

Examples you might see:

- C:\Users\John
- C:\Users\Sarah
- C:\Users\Owner
- C:\Users\Admin

Whatever that folder is called – **that is YOURNAME.**

## STEP 5 – SAVE THE TASK

Click **OK**

If Windows asks for permission, click **Yes**

## STEP 6 – TEST THE TASK

1. Select your task
2. Click **Run**
3. Look for the **heart icon** in the system tray

If the heart appears, Reminder Pro is running.

## STEP 7 – FINAL VERIFICATION

Restart your computer.

If the heart icon appears automatically, everything is set up correctly.

